

NPANA Annual Fall Conference Business Meeting Minutes  
October 2, 2010  
Hampton Inn  
Coeur d'Alene, Idaho

Present October 2, 2010: Cheryl Gettelfinger, *Past-President*; Patrice Moffett, *President*; Maria Bell, *Vice-president*; Virginia Longo, *Treasurer*; Rebecca Ettien, *Secretary*; Holly Hunt, *Education Coordinator* and registered conference attendees.

1122: Meeting called to order by Patrice Moffett.

### **Board of Directors Reports**

Education Coordinator (Holly Hunt)

- 2011 NPANA annual fall conference to be held in Vancouver, Washington.

Past President (Cheryl Gettelfinger)

- Virginia Longo received 93 votes for Vice President/President-elect.
- Charles Goodwin received 88 votes for Treasurer.
- Maria Bell motioned to accept the vote. Holly Hunt seconded. Motion passed.
- Ballots to be destroyed after officer's swearing in.

President (Patrice Moffett)

- On September 16, 2010, Charles Goodwin submitted a letter to NPANA President, Patrice Moffett, resigning from the Office of Treasurer if he were elected. President, Patrice Moffett, regretfully accepted his resignation on behalf of the NPANA Board of Directors.
- After consulting with ASPAN Leadership including President, *Kim Kraft*; Region 1 Director, *Nancy O'Malley*; and ASPAN Parliamentarian, *David Wharton*; and in accordance with NPANA Bylaw 6.1.3 that states: the board of directors responsibility shall be as follows: "*fill all vacancies of the Board of Directors and Representatives to ASPAN.*" The following plan will be implemented to fill current vacancies:
  - Virginia Longo will be sworn in as NPANA Vice President/President-elect.
  - Maria Bell will be sworn in as NPANA President.
  - Virginia Longo respectfully submits her resignation as Vice President/President-elect.
  - Maria Bell, after accepting Virginia Longo's resignation and acknowledging her "Willingness to Serve" as Treasurer of NPANA for another two year term, appoints Ms. Longo as treasurer and swears her into office.
  - Maria Bell, after acknowledging Active NPANA Member, Judy Evans' "Willingness to Serve" as Vice President/President-elect, appoints Ms. Evans as vice-president/president-elect and Ms. Evans will be sworn in by phone.

Secretary (Rebecca Ettien)

- NPANA membership is 564. A decrease of 86 members since last reported at the fall Conference 2009 Business meeting.
- This past September, NPANA Board of directors began a campaign to communicate with NPANA members via mass e-mail. This will lead to timely delivery of information and a significant cost savings from not using the USPS. NPANA did not raise the dues this year while many components have.
  - When the e-mail arrives in your mailbox the "From" column will either have the initials NPANA or NPANA Board of Directors.
  - The "Subject" column will have the e-mail topic.

Secretary Report continued

- If you wish to unsubscribe from receiving e-mail from NPANA please use the unsubscribe link at the bottom of the e-mail. Please do not use the SPAM function as this sends a complaint to your Internet Service Provider (ISP: i.e. AOL, yahoo, Gmail, etc.) This may result in the ISP filtering out NPANA e-mail sent to members with the same ISP.
- The term for Secretary is ending fall 2011. This is a very fun and rewarding office to hold in NPANA. If you enjoy being creative and have a strong desire to learn to be creative on the computer please submit a “willingness to serve” form for secretary by May 1, 2011. Younger members who are already technically savvy would especially enjoy this office. Serious individuals will receive mentoring before running for office and as much support as they need if elected.

Treasurer (Virginia Longo)

October 2, 2010		September 26, 2009	
Checking	49,300.13	Checking	31,331.22
Savings	5,688.64	Savings	5,680.80
CD A	8,616.49	CD A	8,295.39
CD D	11,706.18	CD D	11,606.35
Total	75,311.44	Total	56,916.76

- Account balances do not include expenses incurred at Component Development Institute or fall conference 2010.

Vice President (Maria Bell)

- This past year, the following NPANA members received scholarship money from NPANA:
  - Patricia Job, BSN, RN, CPAN from Missoula, MT, received CPAN Exam Fee reimbursement after successful completion. Congratulations Patty.
  - Nancy Bergman, BSN, RN, CAPA, from Portland, OR, received reimbursement for expenses incurred for NPANA Annual Conference in Coeur d’Alene up to \$500.00.
  - Judy Evans, BSN, RN, CPAN, from Anchorage, AK, received reimbursement for expenses incurred for ASPAN National Conference in New Orleans, LA. up to \$500.00.
  - Shelly Tinner, BSN, RN, from Portland, OR, received reimbursement for expenses incurred for ASPAN National Conference in New Orleans, LA. up to \$500.00.
- The International Conference of PeriAnesthesia Nurses is being held in Toronto, Ontario, October 2-5, 2011. For information contact: [info@napanc.org](mailto:info@napanc.org)

ASPAN National Conference Coordinator for 2011 (Sheri Bowell)

- ASPAN National Conference for 2011 is to be held in Seattle, Washington, at the Seattle Convention Center, April 3-7, 2010.
- ASPAN and NPANA Conference scholarship money is available for those wanting to attend. Applications can be downloaded from their respective web sites.
- Members willing to volunteer at National conference should contact Ms. Bowell at [sheri.rn.capa@comcast.net](mailto:sheri.rn.capa@comcast.net).

ABPANC Past President (Phoebe Conklin)

- There are 9000 certified peri-anesthesia nurses in the U.S.

## New Business

- Congratulations to Sally Cutter from Boise, Idaho, for being drawn for the Ruth Foster Award. The Ruth Foster award is a random drawing from the NPANA members attending the conference who have maintained a consecutive membership for five years or greater. She receives a certificate for reimbursement of a year's dues paid to ASPAN/NPANA.
- Congratulations to Carolyn Jean Lindstrom for receiving NPANA's Recruiter of the Year Award. She was selected by random drawing of three (3) members who recruited three (3) members each to join ASPAN/NPANA.
- Swearing in of Officers by President/Past President-elect, Patrice Moffett, RN, CAPA, CPAN.
  - Maria Bell RN, CAPA, as President.
  - Virginia Longo, RN, CAPA, as Vice President/President Elect.
  - Virginia Longo, RN, CAPA, immediately resigned as Vice President/President Elect and was appointed Treasurer, at which time she was sworn in as Treasurer.
  - Judy Evans, BSN, CPAN, was appointed Vice President/President Elect and will be sworn into office via telephone in the upcoming week.
- Presentation of gift to outgoing Past-President, Cheryl Gettelfinger, RN, CAPA. Ms. Gettelfinger received a bottle of wine and two wine glasses engraved with the component logo for his exemplary service to NPANA.
- Vote was held to amend Bylaw **Article 8: Elections** to read:
  - 8.0 All elections shall be held annually by anonymous online ballot to be handled in the manner detailed in the NPANA Policies and Procedures.
  - 8.1 A plurality of votes cast by those entitled to vote and voting shall constitute an election.
  - 8.2 In case of a tie, the choice shall be determined by lot.
  - 8.3 The President shall announce the results of the election at the Membership Business meeting, held at Fall Conference, at which time the installation of officers shall take place.
  - A majority of NPANA members voted in favor of amending the bylaw. Bylaw amended.
- Policy and Procedure: *Election of Officers* was read to the conference attendees. No questions therefore policy was initiated.
- Pat Moffett presented the book "*Pain Assessment and Pharmacologic Management*" by Chris Pasero and Margo McCaffrey was presented to the North Idaho College School of Nursing student, Lisa Johnson, from the Northwestern PeriAnesthesia Nurses Association, October 2, 2010.

1150: Meeting adjourned by Patrice Moffett.

### Addendum:

- Congratulations to NPANA members Heather Munro, RN, Kent, WA, and Gloria Weston-Smart, RN, Lacey, WA, for being selected in a random drawing of NPANA members to receive reimbursement for the registration fee for this conference. Heather was drawn Saturday and Gloria was drawn Sunday.
- Congratulations to Jane Vaudreuil, RN, Coeur d'Alene, ID, for being selected in a random drawing of non-members to receive a certificate for ASPAN/NPANA dues reimbursement.

Respectfully submitted,  
Rebecca Ettien, BSN, RN, CAPA  
NPANA Secretary