

NPANA Board of Directors Meeting Minutes

January 31, 2009

Phone Teleconference

Present: Cheryl Gettelfinger, *President*; Patrice Moffett, *Vice President*; Virginia Longo, *Treasurer*; Rebecca Ettien, *Secretary*. Absent: Jim Lehn, *Immediate past-President*; Holly Hunt, *Education Coordinator*.

0804 Pacific Time: Meeting called to order by Cheryl Gettelfinger.

Board of Directors Reports

Secretary (Rebecca Ettien)

- NPANA membership is between 650 and 700. ASPAN is installing a new computer system and they have not been able to generate membership rosters since September. I will make our membership list available as soon as ASPAN makes it available to me.

Treasurer (Virginia Longo)

August 2, 2008		January 31, 2009	
Checking	23,220	Checking	30,793.29
Savings	5,655	Savings	5,672.23
CD A	8,100	CD A	8,295.39
CD D	11,000	CD D	11,386.01
Total	47,975	Total	56,146.92

- The maturity date for CD A is February 2, 2009 and for CD D is June 20, 2009. Ms. Longo will be evaluating options for what to do when the CD's mature.
- A CAPA certification reimbursement scholarship was paid out to Catherine Darragh of Missoula, MT and a CAPA certification reimbursement scholarship was paid out to Philip Lehigh of Missoula, MT.
- Some revisions were made to the 2008 budget and Ms. Longo will be mailing the revised budget to the BOD.

Vice President (Patrice Moffett)

- Ms. Moffett is negotiating with an insurance company to obtain a reasonable price for the bond we need to protect our assets.
- Ms. Moffett alerted the BOD to the need to update the scholarship application on the NPANA web-site to reflect the increase of the scholarship amount from \$350.00 to \$500.00. Also, members are reminded they have one year from the time they complete the educational offering or successful certification exam to apply for and receive a scholarship.
- A contract has been made with the Doubletree Hotel in Missoula, MT, for the fall conference. The dates are September 25, 26 and 27, 2008. The committee has contacted several potential speakers and there is a financial commitment from at least two sponsors. Conference information has been provided to the education coordinator and to the newsletter editor.

President (Cheryl Gettelfinger)

- Ms. Moffett and Ms. Gettelfinger will be attending the Representative Assembly at the National Conference in Washington, D.C. April 19 -23, 2009. If needed, Ms. Longo and Ms. Ettien are available as alternates.
- Component night at National conference was discussed. The theme is "Celebrating American Legends." NPANA will be giving out logo key chains and hand sanitizer. We will also be raffling off a \$100.00 bill.

New Business

- There will be an NPANA member lunch planned for Tuesday, April 21, 2009 at the National conference.
- Ms. Gettelfinger made a motion and it was approved that NPANA's contribution to the ASPAN Development Fund would be to pay for the BOD's to attend the Foundation Luncheon April 22, 2009 at the national convention.
- Next teleconference board meeting scheduled March 21, 2009, 0900 Pacific Time.

1011 Pacific Time: Meeting adjourned by Cheryl Gettelfinger.

Respectfully submitted,
Rebecca Ettien BSN, CAPA
NPANA Secretary