

NPANA Board of Directors Meeting Minutes

November 21, 2009

Phone Teleconference

Present: Patrice Moffett, *President*; Maria Bell, *Vice President*; Virginia Longo, *Treasurer*; Rebecca Ettien, *Secretary*; Absent: Cheryl Gettelfinger, *Immediate past-President*; Holly Hunt, *Education Coordinator*.

1008 Mountain Time: Meeting called to order by Patrice Moffett.

Ms. Moffett asked for approval of the minutes from the September 2009 Board of Directors meeting. There was no discussion. Minutes were approved.

Board of Directors Report

Vice President (Maria Bell)

- Currently Washington State has no named Scholarship Chairman. Contact will be made with an e-mail address listed for the scholarship chairman. Other State Chairman are as follows:
 - Idaho: Virginia Miller
 - Alaska: Pat Mylander
 - Montana: Kathy Stenke
 - Oregon: Maria Bell

Treasurer (Virginia Longo)

September 25, 2009		November 21, 09	
Checking	31,331.22	Checking	32,537.96
Savings	5,680.80	Savings	5,682.70
CD A	8,295.35	CD A	8,295.39
CD D	11,606.35	CD D	11,606.35
Total	56,916.76	Total	53,590.40

- An accountant in Coeur d'Alene will be presenting NPANA with a quote to audit our finances.
- There are still several outstanding checks from the NPANA checking account. Ms. Longo will verify the Bank of America's policy for check validity time frames.

Secretary (Rebecca Ettien)

- There are currently 654 members. Four more than reported at the fall conference in September.

Motion to approve the 2010 budget was made by Ms. Bell and seconded by Ms. Moffett, motion passed.

New Business

- Ms. Moffett will contact Ms. Gettelfinger re: updating the NPANA website with pictures and links.
- A discussion was held about where to have the 2010 fall conference in Idaho as per the schedule. Ms. Bell will contact members in the Boise, ID area about their ability to sponsor the fall conference. Ms. Ettien will e-mail her a list of members in the Boise and surrounding areas. If Boise is unable to sponsor the conference then changing the conference to another state may be necessary.
- A discussion was held about educational offerings for the spring of 2010. Ms. Ettien will look into offerings for Montana, Ms. Moffett will contact James Lehn in Washington state and Judy Evans in Alaska about what they can offer or are offering.
- Ms. Moffett discussed applying for the ASPAN Gold Leaf award and what has been done and could be done to meet the criteria. Each of the board members discussed several charitable causes that NPANA

members have assisted in the past. Silent auctions held at fall conferences donated funds to Hospice of Missoula, MT and The Children's House in Bend, OR to name two.

- Ms. Bell stated she is missing the "Willingness to Serve" form and the scholarship application form from her syllabus. Ms. Ettien will e-mail these to her.

Next scheduled teleconference Board of Meeting scheduled for January 23, 2010 at 9:00 a.m. Pacific time and 10:00 a.m. Mountain time.

1151 Mountain Time: Meeting adjourned by Patrice Moffett.

Respectfully submitted,
Rebecca Ettien BSN, CAPA
NPANA Secretary